



FRED FONTANA
DIRECTOR

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BRENT HEATH
CHAIRMAN

***Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
June 22, 2017***

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, June 22, 2017, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Brent Heath, Chairman, Ray Mayo, Vice Chairman, Shycole Simpson-Carter, Antonio Williams, and Freeman Hardison, Jr.

Members absent: Bob Waller, Secretary/Treasurer and Ed Cromartie.

Others in attendance: Borden Parker, Fred Fontana, and Karen Tinsley.

Approval of Meeting Minutes

Upon motion of Freeman Hardison, Jr., and seconded by Ray Mayo, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of May 25, 2017.

FY 2017-2018 FTA Grant Public Hearing

At 10:01 a.m., a public hearing was held on the FY2017-2018 Federal Transit Administration (FTA) Section 5307 Operating and Capital Assistance application.

Fred Fontana gave an overview of the FTA application. GWTA is requesting funds of \$646,250. These funds are the annual federal appropriation that is for the Goldsboro urbanized area. The FTA application will include the request of \$420,000 for operating assistance, \$64,625 for ADA, \$137,625 for preventative maintenance, and \$24,000 for bus shelters and benches. The operating assistance is matched 50% federal and 50% local; and, the ADA, preventative maintenance, and bus shelters and benches are 80% federal and 20% local. The federal total is \$646,250 and local total is \$476,564.

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No public comments were received.

The public hearing was closed at 10:10.

Upon motion of Antonio Williams and seconded by Shycole Simpson-Carter, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to apply for the 2017-2018 Federal Transit Administration (FTA) Section 5307 grant application.

FY 2017-2018 Budgets

At 10:11 a.m., a public hearing was held to consider the Fiscal Year 2017-2018 Rural and Urban Budget Ordinances.

Fred Fontana gave an overview of the Rural and Urban budgets. Fontana informed the Board the budgets include the request for an Assistant Director that was recommended from the CTSP and the success plan. The budget is for a six month salary with the intent of the current Director remaining with GWTA until September, 2018. The salary will be split Rural 60% and Urban 40%.

In addition, the budget includes the increase of the health insurance approximately 12% and pay increase of 2%. Fontana informed the board that the workers compensation has decreased from \$55,000 to \$44,000.

The urban overall expenses are up by 1.5%. The SMAP funds will increase by \$15,000. The SMAP will be used to match the federal funds in the urban area outside of Goldsboro. The City subsidy increased from \$244,000 to 250,000 to include the match to purchase bus shelters and benches.

The rural overall expenses are down 5.5% to offset the loss of the \$70,000 from NCDOT funds. NCDOT reduced the funds based on the new formula calculations for the urbanized areas. The County subsidy for the operating has not changed; and, the funds will be used to pay the rent at the transfer center per agreement with the City of Goldsboro. In addition, funds were requested to match replacements of computers.

No public comments were received.

The public hearing was closed at 10:20 a.m.

Upon motion of Ray Mayo and seconded by Freeman Hardison, Jr., the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to accept the Fiscal Year 2017-2018 Rural Administrative, Operating, and Capital Budget Ordinance.

Upon motion of Antonio Williams and seconded by Freeman Hardison, Jr., the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to accept the Fiscal Year 2017-2018 Urban Operating, and Capital Budget Ordinance.

Amended of the ADA Policy

The Federal Transit Administration requested that we elaborate on the language of the curb to curb service during the GWTA triennial review. When FTA audited NCDOT, they stated that the word “common wheelchair” in the ADA policy across the state is no longer in compliance. NDCOT has requested that GWTA amend the policy to remove the words “common wheelchair.”

Upon motion of Shycole Simpson-Carter and seconded by Freeman Hardison, Jr., the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to amend the ADA Policy as amended.

Director’s Report

Financial

The rural program is showing a profit of \$200,105.39. As presented in April, this amount should decrease due to the timing of grant reimbursements. June will have three pay periods, but NCDOT will only reimburse for two pay periods because they reimbursed based on the check date and not pay period end date.

The urban program has made \$0.57. Through May, the urban program is about \$170,000 below budget. Much of the savings is in reduced fuel costs and vehicle maintenance. There may not be a need to request any additional City of Goldsboro funds through the end of the current fiscal year. Goldsboro funds used are \$225,415.54. This compares with approved budget of \$244,386. GWTA may have to return approximately \$15,000 to the City.

The transfer of \$500,000 from BB&T to Capital Management of North Carolina is complete. Capital Management has invested the funds in a safe and liquid Fidelity Investment Fund.

Hurricane Matthew

GWTA was recognized by the North Carolina Department of Transportation with a certificate of appreciation for outstanding service and contribution in providing assistance during and after Hurricane Matthew. The plaque will be displayed in the transfer center.

NEMT

Wayne County DSS and GWTA have started submitting the first set of Medicaid invoices through the NCTracks system. DSS has been extremely cooperative in this effort. They have submitted the prior approval.

IVR

The Interactive Voice Response system is up and running. Most passengers appreciate the reminder call.

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Outreach

The HR Manager attended a Job Fair being held by Vocational Rehabilitation on June 14, 2017.

Training

Monthly safety training will be provided for all employees on June 29, 2017. There will be an employee appreciation picnic for employees on June 30, 2017.

Meeting adjourned at 10:35 a.m.

Submitted by: LaShonda Oliver