



DON WILLIS
DIRECTOR

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FREEMAN HARDISON, JR.
CHAIRMAN

*Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
January 30, 2020*

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, January 30, 2020, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Freeman Hardison, Jr., Chairman, Shycole Simpson-Carter, Vice Chairman, Bob Waller, Secretary/Treasurer, Brent Heath, and Berry Gray.

Absence: John Bell and Mark Stevens.

Others in attendance: Tim Salmon, Don Willis, and LaShonda Oliver.

Approval of Minutes

Upon motion of Bob Waller and seconded by Shycole Simpson-Carter, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of December 12, 2019.

Director's Report

Financial

The rural program is showing a gain of \$12,569.41 in December and a gain of \$57,871.21 fiscal year to date. The urban program is showing a loss of \$0.20 in December and a gain of \$0.36 fiscal year to date. The urban funds will remain about balanced throughout most of the year due to the grant reimbursement process.

Don Willis informed the Board that he has received the Wayne County Budget Application for fiscal year 20/21. There will be a request for the local match of 10 vehicles included in the budget application.

GWTA timely submitted to NCDOT the FY20 ROAP and SMAP applications since our last meeting. NCDOT continues to experience cash flow challenges and recently proposed to release these funds in four upcoming disbursements.

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The planned Medicaid transformation remains on hold, and if passed may have a significant impact on GWTA services. The legislature did not pass a budget during their January session, and will not reconvene until the short session begins on April 28, 2020. Our state association is hearing that if the budget is passed for this transformation, then the process will move very quickly at that point.

Mount Olive Service Update

For the month of December, 160 hours of service was provided. There was 104 circulator trips and 80 connector trips performed, for a total of 184 trips. Cost of service (split 50/50 between grant and the Town) was \$5,558.40. We received \$307 in fare box revenue from riders in December. We are still on track to equal the trips for last year, while reducing operating costs significantly.

Marketing and Public Relations Update

GWTA participated in the community Christmas Parades on Saturday December 7, 2019. Director worked with staff and with QCA to develop a new “Great Place to Work” campaign, which will kick off with a job fair held at the transfer center in February. Customer surveys are planned for April and updated ridership counts are scheduled for May.

Safety Audit

NCDOT will conduct a safety audit of GWTA on February 18-19, 2020, on-site at GWTA. The audit is conducted every three years. All facets of the safety program will be reviewed including employee selection, training, drug and alcohol, ride checks, vehicle and facility maintenance, and security.

Outreach and Activities.

Willis met with County Emergency Management Director at the transfer center on December 13, 2019, to discuss GWTA operations and how we can continue to be supportive during emergency events. GWTA staff attended the quarterly TAB meeting on December 19, 2019. Willis attended Board of Commissioners meeting on January 7, 2020. Willis met with the Director of Fordham House on January 9, 2020.

Training

Operators received refresher training on Blood Borne Pathogens on January 30, 2020.

Agency Requests for EDTAP Funds

Willis stated that in previous years, agency have been able to continue services after the grant funding has ran out. Therefore, GWTA is requesting that the agencies apply for the funding as well as be accountable for paying for services after funding has been expended. GWTA received 3 of 5 expected agency applications for EDTAP funding. The total requested was \$143,500, while the adjusted available funding is \$144,500. The application for DSS and Vocational Rehabilitation have not been

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received; however, their funding amounts are lower. A summary report of the applications received and recommendations for funding within the available grant funding was shared with the Board.

Upon motion of Shycole Simpson-Carter and seconded by Berry Gray, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the allocation amounts for the agencies that have submitted the request for funding and to follow the schedule that was provided.

Health Insurance Update

Willis followed up with Wayne County and determined our only additional cost for the coming fiscal year will be to cover the administrative and catastrophic fees of \$100/month/employee covered. This is about \$20,000 a year for GWTA. The remaining potential health insurance exposure would be covered by Wayne County. Willis completed an application with the League of Municipalities and quotes for coverage are pending.

Other Business

Willis spoke with the Director of Post Acute services at UNC- Wayne Memorial Hospitals. There is an issue of patients being discharged from the hospital that have no place to go. The patients will get on the bus and are waiting at the Transfer Station. Willis stated that he wants to partner with the hospital to handle the issue.

There is a statewide RFP for replacement of urban buses. GWTA will be participating in the RFP to get buses for the urban system.

Willis stated that the City has interest in other options for bus shelters. Willis shared the five-year plan that includes the Simme-seat as an option for lower boarding locations. The Simme-seat does not have a cover as the bus shelter; however, they can provide seating at more of the bus stops.

Meeting adjourned at 10:35 a.m.

Submitted by: LaShonda Oliver