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DIRECTOR

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BRENT HEATH
CHAIRMAN

***Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
October 26, 2017***

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, October 26, 2017, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Brent Heath, Chairman, Freeman Hardison, Jr., Vice Chairman, Bob Waller, Secretary/Treasurer, Antonio Williams, Ed Cromartie, and Ray Mayo.

Members absent: Shycole Simpson-Carter.

Others in attendance: Borden Parker, Sandee Launch, Rodger Green, Fred Fontana, and LaShonda Oliver.

Approval of Meeting Minutes

The Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of September 28, 2017.

FY 2019 CTP and Capital Project Public Hearing

At 10:01 a.m., a Public Hearing was held to consider the Community Transportation Program (CTP) and Capital Grant.

Fred Fontana gave an overview of the Community Transportation Program (CTP) grant. The grant assists with administrative expenses such as salaries and insurances. This grant is requested each year. The total amount is \$263,425 and will cover 85% from Federal and State. The 15% local match is \$39,514.

In the Capital grant, GWTA is requesting the replacement of four vehicles. The threshold to replace the vehicles is 145,000 mile. The vehicles will reach that threshold by cutoff date of June 1, 2018. The total cost is \$258,000. The percentage will be 90% Federal and State and 10% local match.

No public comments were received.

The Public Hearing was closed at 10:05 a.m.

FY 2019 CTP and Capital Project Authorizing Resolutions

Fontana stated that the resolution is required by NCDOT in order to submit the grant application.

Upon motion of Freeman Hardison, Jr. and seconded by Ray Mayo, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the Public Transportation Program Resolution for FY 2019.

Out of County Service to Triangle Area

Fontana stated that NCDOT is recommending that counties coordinate routes along the way to Raleigh, NC for medical trips. Fontana has spoken with the Director in Carteret County to begin coordinating the route. The route will begin in Morehead City and pick up passengers in New Bern, Kinston, and Goldsboro. The Duplin County Transit will meet at the Goldsboro Transfer Center where the Carteret Transit will pick up those passengers along with the Goldsboro passengers. The route will continue to Smithfield to pick up passengers along the way to the Raleigh.

Additionally, NCDOT is requesting that the route includes a stop at the Raleigh-Durham International Airport. Because GWTA has a policy to transport passengers to Raleigh for medical only, the Board will need to authorize the coordinated route to include non-medical trips.

Upon motion of Bob Waller and seconded by Antonio Williams, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the program recommended by NCDOT to have a five day per week to transport passengers for medical trips to the triangle area and to allow the non-medical transportation to the Raleigh-Durham International Airport that is recommended by NCDOT.

Wayne Community College Tickets

Fontana stated that he has met with Don Magoon of Wayne Community College regarding bus tickets. The college wants to provide incentives for the students to ride GWTA buses. The college will print bus tickets for the students to purchase at the college bookstore for the semester. At the end of each month, GWTA will invoice the college for the total cost of the tickets collected from the rides.

Director's Report

Financial

The rural program is showing a profit of \$34,706.50 for September and \$103,540.63 fiscal year to date. Much of the profit is due to being reimbursed for the yearly vehicle insurance payment. However, the expense for the insurance is spread out evenly throughout the year.

The urban program shows a loss of \$386.89 for September and a gain of \$0.07 fiscal year to date. As mentioned previously, the urban funds will remain about balanced throughout most of the year due to the grant reimbursement process.

Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
October 26, 2017
Page 3

Veterans Promotion

Fontana made brief presentations to the Goldsboro City Council on October 16, 2017, and the Wayne County Board of Commissioners on October 17, 2017, announcing the second annual Veterans Ride Free week of November 6 – 11, 2017. Fontana also appeared on Wayne Alley's local cable show recorded on October 23, 2017, to promote the Veterans Ride Free. Flyers have been distributed throughout Goldsboro. Additionally, GWTA will be in the Veteran's Day Parade.

Christmas Season Promotion

The Christmas season promotion flyers have been prepared announcing the 2 hour extended fixed route service from Monday, November 26, 2017 through Friday, December 22, 2017. All fixed routes will operate until 8:30 p.m. The promotion was included on the Wayne Alley's local cable show interview.

The Goldsboro News Argus wrote an article and editorial on GWTA promotion and the community working together.

Google Maps

Google is in the final testing stage of the Google Transit addition for GWTA. Fontana informed the Board members of the username and password so they can test the Google Transit and see how it works.

Greyhound

Greyhound has change directions and there will not be two stops in Goldsboro. They are now researching another fueling location along the routes serving Goldsboro and want to make the transfer center the only pick up location. NCDOT is strongly encouraging but not mandating that whoever provides service to Goldsboro, stop at the transfer center.

Bus Stop Shelters

Two bus stop shelters will be ordered in November. The shelters will be installed at the new Maxwell Center and Dillard Academy on Elm St. They are expected to be delivered and installed in January. Antonio Williams thanked the Board for approving the bus shelter at the Dillard Academy location. Williams stated that he had addressed the bus shelter locations to the public at the City Council meeting. In the future, Williams and Shycole Simpson-Carter will be looking into the City putting bus shelter at the bus stops.

Customer Satisfaction

NCDOT requires that each transit system ask their riders how likely they are to recommend the service to a friend or family member. The answer scale is from 0 to 10. The GWTA results were compiled in early October and the score averaged 9.28. The previous survey results were 9.11 and 9.20. These results are fantastic and are a testament to the safe and caring service provided by the drivers and office staff.

**Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
October 26, 2017
Page 4**

Outreach

GWTA staff has participated in the Mayor's Committee for People with Disabilities event on October 19, 2017, the Goldsboro Senior Center on October 25, 2017, and a job fair at St. Mark's Church on October 25, 2017.

Training

Office staff received sensitivity training on October 3, 2017. Drivers and staff wore different glasses simulating various eye ailments as well as gloves trying to pick up various pills. The exercise was to reenact what our passengers face on a day to day basis.

Other Business

Upon motion of Antonio Williams and seconded by Ray Mayo, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to go into closed session.

At 10:39 a.m., the Board went into closed session to discuss the Assistant Director position.

At 11:06 a.m., the Board went back into open session.

Meeting adjourned at 11:07 a.m.

Submitted by: LaShonda Oliver