



FRED FONTANA
DIRECTOR

P.O. BOX 227, GOLDSBORO, NC 27533-0227

BRENT HEATH
CHAIRMAN

***Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
November 30, 2017***

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, November 30, 2017, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Freeman Hardison, Jr., Vice Chairman, Ed Cromartie, Shycole Simpson-Carter, and Ray Mayo.

Members absent: Brent Heath, Chairman, Bob Waller, Secretary/Treasurer, and Antonio Williams.

Others in attendance: Borden Parker, Fred Fontana, and LaShonda Oliver.

Approval of Meeting Minutes

Upon motion of Ray Mayo and seconded Ed Cromartie, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of October 26, 2017.

Upon motion of Ray Mayo and seconded by Ed Cromartie, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the special meeting of November 9, 2017.

TAB Appointment

Fred Fontana informed the Board that Joe Scott has resigned from the Transportation Advisory Board (TAB). Scott has become Mayor of Mt. Olive and the additional task for the position will not allow him to be able to continue on the Board. Scott has recommended Steve Wiggins, Mt. Olive Commissioner, to replace him on the TAB. In addition, Tammy Schrenker, Director of Social Services, has been added to the TAB roster.

Upon motion of Ed Cromartie and seconded by Ray Mayo, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved Steve Wiggins to be a member of the Transportation Advisory Board.

Director's Report

Financial

The rural program is showing a profit of \$23,456.24 for October and \$124,130.01 fiscal year to date. The urban program shows a loss of \$967.86 for October and a gain of \$1.86 fiscal year to date. Some entries have been made to previous months as invoices are received. The invoices are posted according to billing date.

Assistant Director

The assistant director position has been re-advertised as an Executive Director. As of November 20, 2017, there are 45 applications for the assistant director position that have been received. The end date for the new advertised position is December 15, 2017. At that time, all applications will be sent to the review group. The review group will meet on December 21, 2017, to finalize a list of five applicants to present to the Board at the December 28, 2017, Board meeting. Interviews by the entire Board should occur in early January with a selection by the January 25, 2018, Board meeting.

Veterans Promotion

Veterans Ride Free promotion ran from November 6 – 11, 2017. Ridership was about the same as last year. The total was approximately 300 free rides. Ridership was hampered by rainy and cooler than normal weather during several of the days.

Christmas Season Promotion

The two hour extended bus hours during the Thanksgiving to Christmas holiday season began on November 27, 2017. It will continue until December 22, 2017. Flyers have been distributed throughout Goldsboro and posted at the transfer center.

Google Maps

Google is still in the final testing stage of the Google Transit addition for GWTA. GWTA and Google are working on identifying time points at every bus stop on the routes.

Drug and Alcohol Rules

Testing for many prescription opioids are being added to the federal drug and alcohol testing program effective January 1, 2018. As a result, the Board will need to amend both the current GWTA drug and alcohol plan and the personnel manual to include the new tests.

NCDOT Proficiency Review

NCDOT will be conducting a Proficiency Review of GWTA on December 12, 2017. This review is similar to the FTA Triennial Review conducted in 2016. The information has already been submitted to RLS and Associates. They are the consultants hired by NCDOT to conduct the review.

Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
November 30, 2017
Page 2

Downeast Express

GWTA will be meeting with staff from Cartaret, Craven, Lenoir, Duplin, and Johnston County on December 1, 2017, to finalize plans for the coordinated shuttle to the Triangle Area for medical trips. Wayne County DSS has also been invited to the meeting as this will enhance and change the current service by adding three additional days and possibly changing pick up times.

Wayne Community College

Plans for WCC to sell GWTA ticket books are continuing. GWTA will review the tickets shortly. Ticket sales of the \$5.00 books are anticipated to start in time for the spring semester. This will be a great savings for students and another source of additional revenue for GWTA.

Outreach

GWTA participated in the Goldsboro Veterans Day Parade on November 11, 2017.

Training

The operations manager received passenger assistance training certification on November 13-14, 2017. The operations manager, assistant operation manager, and human resources manager renewed reasonable suspicion drug training on November 28-29, 2017. Driver and staff training on defensive driving, Title VI, suicide prevention, and changes to the drug and alcohol program will occur on November 30, 2017.

Meeting adjourned at 10:29 a.m.

Submitted by: LaShonda Oliver