



DON WILLIS  
DIRECTOR

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FREEMAN HARDISON, JR.  
CHAIRMAN

*Goldsboro-Wayne Transportation Authority  
Governing Board Meeting Minutes  
December 12, 2019*

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, December 12, 2019, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

**Members in attendance:** Freeman Hardison, Jr., Chairman, Shycole Simpson-Carter, Vice Chairman, Bob Waller, Secretary/Treasurer, Brent Heath, and Berry Gray.

**Absence:** John Bell and Mark Stevens.

**Others in attendance:** Borden Parker, Craig Honeycutt, Chip Crumpler, Paul Nunn, Danna Layne, Don Willis, and LaShonda Oliver.

**Approval of Minutes**

Upon motion of Berry Gray and seconded by Bob Waller, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of October 31, 2019.

**FY2019 Audit Presentation**

Paul Nunn and Danna Layne of Nunn, Brashear & Uzzell, P.A., presented the annual financial audit for FY 2018-2019. Nunn gave an overview of the audit results. The results were unmodified opinion on financial statements, no change in accounting policies, accounting estimates, journal entries were for conversion to full accrual, no disagreements with management, no difficulties encountered in performing the audit, full cooperation from all Goldsboro-Wayne Transportation personnel, no compliance issues noted, communication of no materials weaknesses, and communication to those charged with Governance. Layne gave an overview of the net position, schedules of revenues and expenditures. Layne stated that cash and investments are down slightly due to the timing of NCDOT and FTA were behind. The current assets were up. The capital assets were up. The accounts payable is in line with the previous year and were up. Layne stated that FY2018-2019 was a good year overall.

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Upon motion of Bob Waller and seconded by Shycole Simpson-Carter, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to accept the audit for the fiscal year ending June 30, 2019, presented by Nunn, Brashear & Uzzell, P.A.

**Proposed Changes to Health Insurance Coverage**

The Wayne County Manager, Craig Honeycutt, presented the proposed changes to the health insurance coverage. Honeycutt stated that in viewing the medical insurance where the County is self-insured funded. Blue Cross Blue Shield is the administrator. In the past, the County has not charged GWTA and the ABC Board the administrative cost in providing the service. The cost is approximately \$100 per person, and per month. The County has been paying the cost and charged GWTA the premium. Because the County is self-funded, any cost that GWTA have above premium (\$10,000) will associate that back to GWTA and the ABC Board. Honeycutt stated that he does not want the County to lose money. Don Willis stated that we have 15 full-time employees that are on the insurance plan. The premium is costing approximately \$145,000 per year. The estimated cost of the administrative fees that was covered by the County in the past is \$20,000 per year.

Willis stated that he has several options which include doing nothing and put the reserves at risk; budget a set aside to build funds to cover up to \$115,000; to secure a private insurance, or join the North Carolina League of Municipalities.

Honeycutt informed the Board that a resolution of a one-quarter of one cent (.25%) percent sales and use tax will be on the ballot March 3, 2020. The increase in the sales tax will be dedicated to capital projects specifically for the Wayne County Public Schools. Honeycutt asked the Board to support the sales and use tax.

Upon motion of Berry Gray and seconded by Shycole Simpson-Carter, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to support the one-quarter of one cent (.25%) percent sales and use tax.

**Director's Report**

***Financial***

The rural program is showing a gain of \$17,532.61 in October and a gain of \$76,450.39 fiscal year to date. The urban program is showing a gain of \$925.33 in October and a loss of \$0.75 fiscal year to date. The urban funds will remain about balanced throughout most of the year due to the grant reimbursement process.

GWTA remains prepared to submit FY20 ROAP and SMAP applications once made available by the NCDOT.

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***Mount Olive Service Update***

For the month of October, 184 hours of service was provided. There was 152 circulator trips and 100 connector trips performed, for a total of 252 trips. Cost of service (split 50/50 between grant and the Town) was \$6,392.16. We received \$326 in fare box revenue from riders in October.

For the month of November, 144 hours of service was provided. There was 86 circulator trips and 95 connector trips performed, for a total of 181 trips. Cost of service (split 50/50 between grant and the Town) was \$5,002.56. We received \$305 in fare box revenue from riders

We are still on track to equal the trips for last year, while reducing operating costs significantly.

***Marketing and Public Relations Update***

The Veteran's Ride Free promotion for 2019 ran from November 11, 2019 through November 16, 2019. GWTA provided approximately 100 veteran trips during this promotion. The veteran's half fare promotion began on November 18, 2019 and will run through the end of May 2020. GWTA participated in the Veterans Day Parade on Monday November 11, 2019. Director also met with NCWorks Veterans Career Advisor on December 3, 2019 about helping to get the work out to veterans about using GWTA for employment related trips. Also, our Facebook posting of the Veterans Half Fare promotion has received 4,120 hits to date, our most viewed posting this year.

GWTA will participate in the community Christmas Parades on Saturday December 7, 2019. The holiday extended hours promotion this year runs from December 16, 2019 through December 23, 2019.

***Outreach and Activities***

Willis participated in the NC Public Transportation Association Board meeting on November 1, 2019. Willis made presentations to City Council and County Commissioners on November 4 and 5, 2019, regarding Veteran's promotions. Director set up a GWTA booth and attended "Way Forward" forum on Social Determinants of Health on November 7, 2019. Willis participated in the RPO meeting in LaGrange on November 21, 2019. GWTA participated in Wayne County Emergency Operations Planning meeting on November 26, 2019.

***Training***

Operators received refresher training on providing excellent Customer Service on November 21, 2019 and emergency procedures on December 19, 2019.

Meeting adjourned at 10:35 a.m.

Submitted by: LaShonda Oliver