



FRED FONTANA  
DIRECTOR

P.O. BOX 227, GOLDSBORO, NC 27533-0227

BRENT HEATH  
CHAIRMAN

***Goldsboro-Wayne Transportation Authority  
Governing Board Meeting Minutes  
March 29, 2018***

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, March 29, 2018, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

**Members in attendance:** Brent Heath, Chairman, Freeman Hardison, Jr., Vice Chairman, Bob Waller, Secretary/Treasurer, Bill Pate, Shycole Simpson-Carter and Joe Daughtery.

**Members absent:** Antonio Williams.

**Others in attendance:** Don Willis, Fred Fontana, Chip Crumpler, Borden Parker, Arnold Underwood, and LaShonda Oliver.

**Approval of Meeting Minutes**

Upon motion of Joe Daughtery and seconded by Bill Pate, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of February 22, 2018.

**401K Discussion**

Don Willis informed the Board that all of the employees were surveyed and every employee is interested in a retirement plan. If 100% of the full time staff participated at the 2% of the 401K, it will be approximately \$13,000 in GWTA match. Willis spoke with Diane Swindell, the retirement education counselor at Prudential, and informed him that if employees are not already participating in the state employee retirement plan, they will not be able to manage the 401K plan for GWTA. The state retirement plan is a 6% cost to employees and 7.9% for GWTA. The other option is the 457 deferred compensation plan. The cost will be \$31.00 per year per employee for GWTA. The Board recommended that the Directors continue to research additional retirement plan options.

**Mount Olive Fare Recommendation**

Fred Fontana stated that NCDOT Board of Transportation has approved the grant application at their March meeting. However, the grant has not been executed and will not be in effect until July 1. GWTA will continue with the plans for the Mt. Olive deviated circulator and connector route. Flyers are being prepared and the town of Mt. Olive has committed \$2,000 for promoting the route. At this time, GWTA needs to establish a fare. The current By-Laws state that rural system rates must be approved by the County Commissioners. It is recommended that the fare for the circulating route throughout the town is \$1.00 per trip and the connecting trip from Mt. Olive to Goldsboro is \$3.00 per trip.

**Goldsboro-Wayne Transportation Authority**  
**Governing Board Meeting Minutes**  
**March 29, 2018**  
**Page 2**

Upon motion of Joe Daughtery and seconded by Shycole Simpson-Carter, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the recommendation of \$1.00 per trip for circulating route in the Town of Mt. Olive and \$3.00 per trip for the connecting trip to Goldsboro be presented to the Wayne County Board of Commissioners.

**Director's Report**

*Financial*

The rural program is showing a gain of \$29,808.28 for January. The gain for the fiscal year to date is \$154,284.72. The urban program shows a gain of \$688.68 for January and a gain of \$60.58 fiscal year to date.

It is anticipated that NCDOT will provide our federal allocation amount during the month of April. It is anticipated that the Board will set a grant public hearing date in April with the public hearing held at the May Board meeting.

As a follow up to questions raised at the February Board meeting, it appears that the decision to request local share capital funding for rural capital items from Wayne County has been a Board decision, but not an approved policy. Also, investments in the North Carolina Capital Management Funds were discussed with Allison Speight. Allison assured that the County continues to invest in NCCMF. In fact, County contributions to NCCMF have increased.

*Ridership Counts*

Bus ridership counts were gathered for each route at each stop throughout the day on March 5-7, 2018. As in prior years, Blue had the most riders followed by Purple, Green, Red, and Yellow. The five busiest stops were Walmart on Spence with 69, Wayne Community College 42, Ash at the Health/Social Services 33, Walmart at US70 32, and Piggly Wiggly on Walnut 24.

*Customer Satisfaction Surveys*

Annual bus and van customer satisfaction surveys will be conducted during the week of April 2, 2018. During the following week, the human service agencies will also receive customer satisfaction surveys. QCA will report the results of the surveys at either the April or May Board meeting.

*Outreach*

The Director and Assistant Director attended NCDOT Strategic Planning presentation in Raleigh on March 21, 2018. The NCDOT presentation included a video part of which showed GWTA riders using the bus to get to and from Wayne Community College.

**Goldsboro-Wayne Transportation Authority**  
**Governing Board Meeting Minutes**  
**March 29, 2018**  
**Page 3**

*Training*

Defensive driving training was provided for all drivers and staff on March 27, 2018. The lead van trainer received Passenger Assistance train the trainer training on March 13, 2018, in Kinston. The Assistant Director received Reasonable Suspicion training on March 20, 2018, in Jacksonville.

**Other Business**

Joe Daughtery stated that he attended the Travel Tourism meeting and there was a discussion regarding a shuttle service provided to hotels from the Maxwell Center when there are an events. Daughtery asked if GWTA can provide transportation. Fontana stated that GWTA will be in conflict with the Federal charter regulations that we are not allowed to provide charter services. The transportation will have to be opened to the general public and not restricted to the individuals that are attending the events. In addition, a fare will have to be charged.

Meeting adjourned at 10:30 a.m.

Submitted by: LaShonda Oliver