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DIRECTOR

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BRENT HEATH
CHAIRMAN

*Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
June 21, 2018*

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, June 21, 2018, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Brent Heath, Chairman, Freeman Hardison, Jr., Vice Chairman, Bob Waller, Secretary/Treasurer, Shycole Simpson-Carter, Joe Daughtery, Bill Pate, and Antonio Williams.

Others in attendance: Don Willis, Fred Fontana, and LaShonda Oliver.

Upon motion of Bill Pate and seconded by Freeman Hardison, Jr., the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of May 31, 2018.

FY 2018-19 FTA Grant Public Hearing

At 10:01 a.m., a public hearing was held on the FY2018-2019 Federal Transit Administration (FTA) Section 5307 Operating and Capital Assistance application.

Fred Fontana gave an overview of the Federal Transit Administration (FTA) application. The FTA grant consist of the operating assistance (50% FTA and 50% local match), ADA (80% FTA and 20% local), and preventative maintenance (80% FTA and 20% local). The grant budget is \$1,152,813. The FTA share is \$670,250 and the local match is \$482,563. The local funds will come from the City of Goldsboro and NCDOT State Maintenance Assistance Program (SMAP) funds. GWTA requests the full apportionment each year. GWTA has unused federal funds that have not been drawn down and is carried forward to the next year.

No public comments were received.

The public hearing was closed at 10:08.

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Upon motion of Freeman Hardison, Jr., and seconded by Bob Waller, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to apply for the 2018-2019 Federal Transit Administration (FTA) Section 5307 grant application.

FY 2018-19 GWTA Budget Public Hearing

The GWTA budget includes the Executive Director salary for Fred Fontana for two months and Don Willis for 12 months. The health insurance increased 4% and the 457B plan for employees was added. All the employees have signed up for the 457B plan. The worker's compensation insurance has decreased from \$44,000 to \$37,000. In past years, the worker's compensation insurance was approximately \$70,000. Each employee will receive a pay increase of 1%.

On the urban system, the General Assembly has removed \$8.5 million from NCDOT budget for the SMAP program. Fontana requested to eliminate bus service for New Year's Day, Memorial Day, Independence Day (July 4th), and Labor Day due to low ridership to help offset the SMAP loss of \$48,000. There were discussions to use \$24,063 from the urban fund balance and eliminating the last hour of the extended bus service on the blue and purple route which will save approximately \$10,400. The ridership is about 8 passengers a day during the extended hour. In addition, the DAR service can be eliminated which will save approximately \$10,500, as well as, eliminate the last hour of bus service on Saturday which will save approximately \$4,500. The fuel is budgeted at \$2.50 a gallon. There may be some savings on fuel during the year. GWTA uses the City fuel which average \$2.00.

The overall expenses on the rural system increased 15% due to the Mt. Olive circulator and connector route. NCDOT has approved the grant for \$65,000 for the Mt. Olive route and expanded rural general public service. The capital grant is for the replacement of four vehicles. NCDOT share is \$232,200 and the local match is \$25,000.

The Board discussed and agreed on staff recommendation with a change that service will continue on Independence Day (July 4th).

No public comments were received.

The public hearing was closed at 10:40 a.m.

Approve FY2018-19 GWTA Budget

Upon motion of Joe Daughtery and seconded by Antonio Williams., the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to accept the Fiscal Year 2018-2019 Rural Administrative, Operating, and Capital Budget Ordinance with.

Upon motion of Bob Waller and seconded by Joe Daughtery, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to accept the Fiscal Year 2018-2019 Urban Operating, and Capital Budget Ordinance.

Bus Shelter Report

Don Willis gave an overview of the bus shelter report. The bus shelters, installation and labor total approximately \$6,000. The report shows the higher boarding stops with seven or more riders. The industry standard is ten boarding riders at a stop. QCA completed the ride count at each stop. Willis stated that the stop at Ash at William (Hardees) had ten or more boarding riders; the stop at Ash at Herman (Department of Social Services and Health Department) had seven or more boarding riders; and the stop at Spence at Walmart has a bus shelter and had ten or more boarding riders.

Willis stated that the Purple route does not have bus shelters; however, it does have fourteen benches. The location of Piggly Wiggly at Walnut still has a pad for a bus shelter. As a request, the bus shelter was removed because of undesirable activities in the area.

Fontana stated that bus shelters are to be installed at Dillard Academy, Community College and Maxwell Center. There are three bus shelters that are unassigned and a spare bus shelter that is not on a route. GWTA will need the help of the City to remove the spare bus shelter.

Joe Daughtery stated that the bus shelters need to be installed at the stops with higher boarding riders. The Board discussed moving the stop on Ash Street at the Health Department so a bus shelter can be installed.

Director's Report

Financial

The rural program is showing a gain of \$14,214.5 and a gain for the fiscal year to date is \$180,736.50. The urban program shows a gain of \$51.08 and a gain of \$0.83 fiscal year to date.

Mount Olive Service

The Mount Olive service will begin July 2, 2018. The stops have been identified with the Mount Olive public works director. Mount Olive will install posts and signs at the 22 designated stops. The schedules have also been prepared and delivered. The fares will be free July 2-6, 2018.

Outreach

The HR Manager distributed information at the Work Source East Job Fair on June 21, 2018.

Training

All employees will receive customer service training at the monthly meeting on June 28, 2018.

Meeting adjourned at 10:59 a.m.

Submitted by: LaShonda Oliver