



DON WILLIS  
DIRECTOR

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FREEMAN HARDISON, JR.  
CHAIRMAN

***Goldsboro-Wayne Transportation Authority  
Governing Board Meeting Minutes  
August 29, 2019***

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, August 29, 2019, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

**Members in attendance:** Freeman Hardison, Jr., Chairman, Bob Waller, Secretary/Treasurer, Brent Heath, John Bell, and Berry Gray.

**Absence:** Shycole Simpson-Carter, Vice Chairman and Mark Stevens.

**Others in attendance:** Don Willis and LaShonda Oliver.

**Approval of Minutes**

Upon motion of Bob Waller and seconded by Brent Heath, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of July 25, 2019.

**Director's Report**

***Financial***

Due to the state budget hold up, the FY19-20 ROAP application has not yet been released by the NCDOT. Once released, GWTA will work with Wayne County as in past years to timely submit the application for these operating funds which are used to buy trips for the elderly, disabled, and rural public.

The FY19-20 SMAP allocation is also pending approval of the state budget. These state funds supplement local funds to leverage federal grant funds. It is expected that funds will be restored to levels consistent with prior years (from \$147,174 back up to approximately \$192,970). The City of Goldsboro also approved \$303,129 in local funds to assist with the growth in service demands. GWTA may also again seek opportunities to leverage \$15,000 in HCBG funds for this fiscal year.

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The rural program is showing a gain of \$51,655.92 in July. The urban program is showing a loss of \$1.01 in July. The urban funds will remain about balanced throughout most of the year due to the grant reimbursement process.

The process for our annual audit is underway. The audit is expected to be presented at the October Board meeting.

The NCDOT has released the FY20-21 Community Transportation Program (CTP) application package. This grant will fund GWTA's rural administrative expenses. In addition, the call for projects includes Capital projects and also additional Rural State Operating (RSO) funds which we have used for the Mount Olive Service and additional rural trip demands. NCDOT and GWTA are projecting ten (10) vehicles at useful life to be replaced in this grant cycle. Applications are due by October 4, 2019.

The FY19-20 FTA grant application to FTA for urban operating, preventive maintenance, and ADA service has also been submitted. The grant has been approved at the initial stage and is still proceeding through the review process. GWTA will continue to use FTA appropriations that have carried over from previous years for this fiscal year. The State allocated \$806,930.

Medicaid reform will be affecting transportation services in two regions of the state in November, and is planned for our area in February of 2020. GWTA is actively participating in the process through our state association and working with several private brokers to generically develop acceptable terms for the continued provision of these transportation services to our customers. GWTA is requesting permission to negotiate new billing rates and terms with these private brokers. Don Willis stated that he would like to confirm he has the Board's permission and authority to negotiate new billing rates and contract terms with the private brokers. The Board stated that Willis has that authority to negotiate the rates due to his knowledge of the process and experience.

***Outreach and Activities***

Willis participated in the RPO meeting held in LaGrange on August 1, 2019. Willis attended Board of Directors meeting for the state transportation association (NCPTA) in Boone on August 2, 2019. Willis met with new Executive Director of Wayne Partnership for Children on August 7, 2019. GWTA participated in a Job Fair at Work Source East on August 7, 2019. Willis participated at the MPO meeting on August 12, 2019. Willis participated at Mayors Disability Council meeting on August 15, 2019. GWTA participated in a "Touch a Truck" event on August 24, 2019.

***Training***

Operators will receive refresher training on the Americans with Disabilities Act (ADA) at the monthly meeting on August 29, 2019.

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**Mount Olive Update**

GWTA worked with Mount Olive to update our service brochures during July. The route map now includes designated stops throughout the town as well. We also had the new brochures translated into French Creole and Spanish. Service was reduced from 14 hours to 8 hours per day for Mount Olive in July. GWTA offered a fare free service the week of July 4, 2019, to assist with the reduced service. There were 105 circulator trips and 68 connector trips performed in July. Cost of service which is split 50/50 between grant and the Town was \$6,114.24. We received \$179 in fare box revenue from riders.

**Marketing Update**

GWTA has worked with the City of Goldsboro and QCA to develop and execute a new three-year contract for services. QCA has continued to work while the contract has been under review. We have begun the planning process for the new year and expect recommendations will be made in a presentation to the Board in October.

**Process for Agency EDTAP Use**

GWTA proposes that agencies who would like to use EDTAP funds complete a brief application, to include the expected amount of funds to be used. GWTA would review requests and report to the Board of Directors. Approved funding amounts would be provided to the agencies and expenditures would be monitored monthly to assure funds are fully used and also that funds are not over expended. Agencies applying for funds would commit to being responsible for any over expenditures that GWTA was not able to make up.

Meeting adjourned at 10:29 a.m.

Submitted by: LaShonda Oliver