



FRED FONTANA
DIRECTOR

P.O. BOX 227, GOLDSBORO, NC 27533-0227

BRENT HEATH
CHAIRMAN

***Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
August 31, 2017***

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, August 31, 2017, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Freeman Hardison, Jr., Vice Chairman, Bob Waller, Secretary/Treasurer, Antonio Williams, Ed Cromartie, and Shycole Simpson-Carter.

Members absent: Brent Heath, Chairman and Ray Mayo.

Others in attendance: Sandee Launch, Authur Anderson, Fred Fontana, and LaShonda Oliver.

Approval of Meeting Minutes

Upon motion of Ed Cromartie and seconded by Antonio Williams., the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of July 27, 2017.

FY18 CTP Capital Authorizing Resolution

Fred Fontana stated that the capital resolution is for a grant that is received from NCDOT. GWTA applied for the grant last year to replace the computers in the office. The grant is for \$15,000. The agreement has been received from NCDOT; and, the resolution needs to be approved.

Upon motion of Ed Cromartie and seconded by Shycole Simpson-Carter, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the Capital Resolution to enter into an agreement with NCDOT.

Veterans Promotion

QCA is helping with the Veterans Day promotion. Last year, GWTA allowed the retired veterans and active military ride the buses for free. Fontana asked the board to approve the promotion for this year during the week of November 6- 11, 2017.

Upon motion of Antonio Williams and seconded by Ed Cromartie, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the Veterans Day promotion.

Christmas Extended Hours Promotion

Fontana stated that the Christmas promotion has been done in the past. For this year, all five routes could run for two additional hours Monday – Friday, November 27, 2017 to December 22, 2017. It would cost approximately \$6,000. This will be a great opportunity to provide additional service for the riders. There will be promotion materials printed, advertisements, and press releases to inform the community of the Christmas promotion.

Upon motion of Antonio Williams and seconded by Shycole Simpson-Carter, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the Christmas extended hours promotion.

Set FY19 CTP Public Hearing Date

Fontana informed the board that the FY19 Community Transportation Program grant application is available and due November 4, 2017. The public hearing needs to be set and the October meeting recommend because of the amount of information needed for the application.

Upon motion of Ed Cromartie and seconded by Bob Waller, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the public hearing of October 26, 2017, for the Community Transportation Program application.

Propane Conversion Discussion

A sales representative has contacted Fontana regarding converting the gas for the vehicles to propane. There are some municipalities and counties that have converted to propane. However, the representative has not provided the additional information that was requested. Fontana asked to defer the discussion to the next board meeting if the information is received.

Succession Plan Discussion

In the past, the Board discussed hiring an Assistant Director. The process needs to begin. Fontana recommended having the Assistant Director starting January 1, 2018. With this in mind, the hiring process of selections and interviewing needs to begin in November and recommendations presented at the November Board meeting. The advertisement and solicitation for the position should be in October; and, the creation of a group to help with the recommendation in September.

Fontana asked the Board how they would like to proceed in the advertisement and solicitation for the position. The Board discussed advertising the position on the State list serve, nationwide search, and contacting the local employment commission. Additionally, discussion was made on identifying organizations, community members, and City and County staff that should be represented on the group for the position selection and interviewing process.

Director's Report

Financial

The rural program is showing a profit of \$32,409.08. The urban program shows a profit of \$1.12.

The unaudited June financial statement showed a gain of about \$24,000. Most of that was overpayment by the City of Goldsboro. After meeting with the City Council, the city has agreed to accept back sufficient funds as to not cause GWTA to also have to return NCDOT SMAP monies.

The FY17-18 ROAP application has been submitted. Wayne County will receive a total of \$216,392 for EDTAP, RGP, and employment trips. This is the same amount as last fiscal year. The Board of Commissioners agreed to distribute the entire amount to GWTA at their August 15, 2017 meeting.

The FY17-17 SMAP application has also been submitted. The preliminary allocation for GWTA is \$202,562. This amount may change as NCDOT has decided to use a different funding allocation formula and some data from other systems is missing. The formula has not changed since 1993 when the SMAP program was started. Last year's allocation was \$199,022.

The FY17-18 FTA grant has been approved. GWTA is using FTA appropriations that carried over from previous years for this fiscal year.

Extended Bus Hours

The trial period for the extended bus hours will end September 1, 2017. At the City Council meeting on August 7, the City Council agreed to extend the Purple and Blue Routes by one hour. The last Purple and Blue buses will leave the transfer center at 6:30 p.m. The buses will return to the transfer center at 7:30 pm.

New Brochures

The Ride Guides, System Map, and individual Route Maps are being reprinted in September. Minor changes to incorporate the extended bus hours, new Maxwell Center, and updated ADA language will be included. The effective date will be October 1, 2017.

Google Maps

ITRE is still working with Google on the map system.

NEMT

After several trials and errors, GWTA has received all of the June reimbursements. All of July has been submitted. GWTA and Wayne County DSS have worked well together to make the transition to the NEMT system as smooth as possible. GWTA is way ahead of many other systems

Greyhound

Greyhound is still on track to add a second Goldsboro stop at the transfer center. They are working on amending their schedules and deciding on which ticket kiosk to install.

Outreach

On August 1, 2017, GWTA participated in the National Night Out at Herman Park. GWTA provided 100 free bus tickets to new and returning Wayne Community College students. GWTA also had a vehicle on August 26, 2017, at the Touch-A-Truck event at the Fairgrounds sponsored by the Partnership for Children of Wayne County.

Training

Fontana invited the Board to attend the September monthly safety training that will be provided for all employees. Sensitivity training materials were purchased to help drivers have a better understanding on the difficulties that passengers may have with vision. The drivers will wear glasses as if they have eye diseases such as cataracts. In addition, drivers will wear gloves to open a pill bottle to show the difficulties of having arthritis.

Other Business

NCDOT received funds to coordinate out-of-county transportation. Fontana has communicated with the Director in Onslow County in providing this service. There is an interest to run a van route from that area through Goldsboro to Raleigh.

Antonio Williams recommended a bus shelter near School Street and Dillard Academy on Elm Street. Fontana stated that the ridership has decreased in the Little Washington area since hurricane Mathew. Bob Waller expressed the safety of crossing Elm Street and to coordinate with the school system for placing a bus shelter at that location. In addition, there is an area on George Street near Grantham St. and Mulberry St that may need a bus shelter.

Antonio Williams introduced Authur Anderson, a citizen of Goldsboro regarding the dialysis center. Anderson expresses concerns at the DaVita North dialysis Center. Anderson stated that the first time he noticed there were seven people waiting at the center. He understands that patients may come of the machines early; but, some were waiting for a 1 to 1½ hour. There was one lady the last time with about 5 people waiting. The lady stated that she has sat out there to after 7:00 p.m. and had come off the machine at 3:00 a.m. Anderson stated that he has talked with DaVita North and they informed him that Fontana had a meeting last week. He will talk with DaVita North and the people that are riding the bus to get an overall gist of everything to present and get good information on what is going on. His concern is to see if something can be done.

Fontana stated that he works very closely with Dialysis which is why he has meetings with them. The times are preset; however, if patients are ready, they will call and GWTA will try to get a van to pick them up as quickly as possible. Fontana stated that Dialysis has begun to make changes regarding time and he will look into his concerns.

**Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
August 31, 2017
Page 2**

Meeting adjourned at 11:10 a.m.

Submitted by: LaShonda Oliver