



DON WILLIS
DIRECTOR

P.O. BOX 227, GOLDSBORO, NC 27533-0227

FREEMAN HARDISON, JR.
CHAIRMAN

*Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
September 26, 2019*

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, September 26, 2019, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Freeman Hardison, Jr., Chairman, Shycole Simpson-Carter, Vice Chairman, Bob Waller, Secretary/Treasurer, John Bell, and Berry Gray.

Absence: Brent Heath and Mark Stevens.

Others in attendance: Don Willis, LaShonda Oliver and Carl Martin.

Approval of Minutes

Upon motion of Bob Waller and seconded by Freeman Hardison, Jr., the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of August 29, 2019.

FY2021 CTP Grant Public Hearing

At 10:01 a.m., a public hearing was held on the FY2021 Community Transportation Program (CTP) grant application.

Don Willis stated that the FY2021 application is for administrative assistance, operating assistance and capital assistance. The administrative amount is \$267,084 with a local match of \$40,063 and operating is \$130,000 with a local match of \$65,000. NCDOT had a list of all the eligible vehicles that will meet useful life in FY2021 which listed ten (11) vehicles. Therefore, the capital amount is \$825,000 with a local match of \$82,500. The total request of the grant application is \$1,222,084 with a local match of \$187,563. Willis stated that he has informed the County of the local match that will be needed. Willis asked if there was anyone here from the public to come forward and provide feedback and comments on the application before the Board take any actions.

Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
September 26, 2019
Page 2

Upon motion of John Bell and seconded by Freeman Hardison, Jr, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to open the public hearing on the FY2021 Community Transportation Program (CTP) grant application.

No public comments were received.

The public hearing was closed at 10:05.

FY2021 CTP Grant Authorizing Resolution and Application

Upon motion of Freeman Hardison, Jr and seconded by Berry Gray, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to submit FY2021 Community Transportation Program (CTP) grant application.

Upon motion of John Bell and seconded by Berry Gray, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved for Freeman Hardison, Jr. and Bob Waller to sign the FY2021 Community Transportation Program (CTP) grant authorizing the resolution and documents.

Director's Report

Financial

The rural program is showing a gain of \$29,047.02 in August and \$78,442.01 fiscal year to date. The urban program is showing a gain of \$36.66 in August and a loss of \$.30 fiscal year to date. The urban funds will remain about balanced throughout most of the year due to the grant reimbursement process.

The process for our annual audit is underway and staff has met three times with representatives from Nunn, Brashear and Uzzell. We expect the audit will be presented at the October Board meeting.

Due to the state budget hold up, the FY19-20 ROAP application has still not been released. Once released, GWTA will work with Wayne County as in past years to timely submit the application for these operating funds which are used to buy trips for the elderly, disabled, and rural public.

The FY19-20 SMAP allocation is also pending approval of the state budget. These state funds supplement local funds to leverage federal grant funds. It is expected that funds will be restored to levels consistent with prior years (from \$147,174 back up to approximately \$192,970). The City of Goldsboro also approved \$303,129 in local funds to assist with the growth in service demands. GWTA may also again seek opportunities to leverage \$15,000 in HCBG funds for this fiscal year.

The FY20-21 CTP grant application was released a month earlier this year and has been prepared for submission by October 4, 2019. This grant will fund GWTA's rural administrative expenses, capital replacement needs and some operating. A public hearing is scheduled for the October Board meeting.

**Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
September 26, 2019
Page 3**

Mount Olive Service Update

As noted last month, service was reduced from 14 hours to 8 hours per day for Mount Olive beginning in July. For the month of August, 110 hours of service was provided. There was 147 circulator trips and 80 connector trips performed in August, representing a 30% increase from July. Cost of service (split 50/50 between grant and the Town) was \$6,114.24. We received \$246 in farebox revenue from riders. While it is early in the fiscal year, if the trend holds up then we will provide the same volume of trips as last fiscal year.

Marketing and Public Relations Update

GWTA worked with QCA and the Mayor's Committee for Persons with Disabilities on a campaign to promote National Employment Disability Awareness Month in October.

Outreach and Activities

Willis participated in a Medicaid Transportation Roundtable with representatives from NCDOT, NCDHHS, private health plans and their transportation brokers on Tuesday, September 10, 2019. Willis participated in an NCDOT grant training for the urban 5307 funds on Thursday, September 12, 2019. Willis participated in an MPO meeting on Tuesday, September 17, 2019. Willis participated in the quarterly TAB meeting on Thursday, September 19, 2019. Willis assisted staff from NCDOT on Tuesday, September 24, 2019, to try out how they might conduct a new site visit format for transportation providers.

Training

Operators received refresher training on defensive driving and pedestrian safety on September 19, 2019.

Proposed Application for Agency EDTAP Use

GWTA has developed an application and process that agencies who would like to use EDTAP funds would complete and follow, to include the expected amount of funds to be used. The draft was presented to the TAB for feedback on September 19, 2019, and is available for feedback from the Board. GWTA would review requests and report to the Board of Directors. Approved funding amounts would be provided to the agencies and expenditures would be monitored monthly to assure funds are fully used and also that funds are not over expended. Agencies applying for funds would commit to being responsible for any over expenditures that GWTA was not able to make up.

Other Business

NCDOT asked GWTA to partner with AppleCART to swap vehicles. GWTA had three large city Gillig buses. AppleCART was in need of a larger vehicle. In the GWTA assessment, the three larger vehicles were too many and have become an issue for the service. Therefore, GWTA requested a

**Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
September 26, 2019
Page 4**

smaller vehicle to meet the needs of the current fleet. NCDOT had approved the vehicle swap. In addition, the City and Freeman Hardison, Jr. was informed of the vehicle swap. NCDOT is requesting that an action is taken on the vehicle swap.

Upon motion of Bob Waller and seconded by Freeman Hardison, Jr, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the vehicle swap with AppleCART and the authorizing the resolution be signed.

Meeting adjourned at 10:25 a.m.

Submitted by: LaShonda Oliver