



FRED FONTANA
DIRECTOR

P.O. BOX 227, GOLDSBORO, NC 27533-0227

BRENT HEATH
CHAIRMAN

***Goldsboro-Wayne Transportation Authority
Transportation Advisory Board Meeting Minutes
December 15, 2016***

The Transportation Advisory Board of Goldsboro-Wayne Transportation Authority met at 10:30 a.m. on Thursday, December 15, 2016, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Debbie Jones, Chair, Don Magoon, Tiffany Creech, Shycole Simpson-Carter, Phil Ponder, and Keith Spivey.

Members absent: Paula Edwards, Vice-Chair, Bob Dively, Secretary/Treasurer, Barbara Aycock, Amy Hartley, Edward Cromartie, Brenda Dubose, Joe Scott, Charles Ivey, Rose Wagner, and Luis Guzman.

Others in attendance: Lisa Barker, Traci Missildine, Fred Fontana, and LaShonda Oliver.

Upon motion of Keith Spivey and seconded by Debbie Jones, the Transportation Advisory Board of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of September 15, 2016.

New TAB Members

The Goldsboro-Wayne Transportation Authority Board of Directors approved two new TAB members, Amy Hartley, the Director of Wayne Opportunity Center and Phil Ponder, Interim Assistant County Manager. Fred Fontana stated that the Board of Directors has approved for individuals that replace a Director or Manager in an organization represented on the TAB will automatically be a member rather than the GWTA Board appointing them to the TAB.

Director's Report

Financial

The rural program is showing a profit of \$64,800.64 and the urban program is showing a loss of \$0.47. The urban program will be close to zero due to the nature of how the federal and local shares are calculated.

GWTA has submitted the annual CTP grant for FY2017-18. This grant provides rural assistance for administrative and capital expenses. Our administrative allocation has been reduced from \$304,477 to \$238,324. The decrease is a result of NCDOT using the FTA formula for calculating rural area funds based upon the 2010 census. GWTA applied for \$13,507 to replace the computer system. In addition,

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GWTA requested a demonstration grant of \$55,740 in the event that deviated route service is provided in the Mount Olive area.

Hurricane

Wayne County has reimbursed GWTA for extra van service provided. NCDOT has received FEMA grant and has been invoiced for additional bus service and expenses not covered by Wayne County. The combined reimbursement will be about \$2,500.

GWTA assisted with the evacuation and shuttles in the aftermath of Hurricane Matthew. The office was relocated to City Hall Annex due to loss of power at Transfer Center. There were 106 van trips made to and from shelters in Goldsboro and Mount Olive. The bus service was added on Sunday, October 16, 2016, to allow shelter residents opportunity to purchase necessary items. Staff was present at Emergency Operations Center throughout the event. A Spanish speaking driver assisted with translations at the EOC. Essential dialysis service was provided throughout the county for the entire duration of event.

Feasibility Study

Consultants completed the Service Plan and presented to steering committee on November 14, 2016. The plan examined fixed route service north and south from Goldsboro. The preliminary recommendation is for a deviated fixed route circulator in Mount Olive with connections a couple of times to Goldsboro. Initially, service would only be a couple of days per week.

The plan considered reorganization of GWTA. Tentative recommendation is to hire an Assistant Director in late 2017 to shadow Director for one year in anticipation of Director's retirement. Assistant Director would be promoted to Director. There will be other changes such as creating a separate risk management/safety and training position. This task is currently performed by the Operations Manager. The Human Resource functions may be performed by the City or County.

Extended Bus Hours

The Goldsboro City Council recommended extension of the Blue, Purple, and Green route hours until 8:30 p.m. on a trial basis. The trial period would start on February 6, 2017, for three months. The ADA van service would also be extended until 8:30 p.m. The cost to the City for the extended hours would be approximately \$10,000. At the end of the trial period, the extended service hours will be evaluated.

NEMT

GWTA has been approved by the NC Division of Medicaid Assistance as a Medicaid provider. This function had been performed by DSS. DSS will need to provide prior approvals of all the trips before the state will pay GWTA. GWTA is working with our scheduling software company to prepare batch Medicaid billing reports that are compatible with the state programs.

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Veterans Promotion

Veterans and active military were allowed to ride the GWTA buses for free during the week of November 7-12, 2016, by showing a military ID or DD-214 with photo ID. There were over 300 trips provided. Many of the riders were new passengers.

Driver of the Quarter/Year

For the calendar quarter ending September 30, 2016, the van driver of the quarter is Monte Hamer and the bus driver of the quarter is Margaret Elliott. Hamer has been employed by GWTA for over 2 years and Elliott has been employed for over 14 years. They were chosen by a vote of all drivers and the Operations and Assistant Operations Manager. Both received \$25.00 gift cards and certificates.

Training

The monthly training sessions have been held. In September, emergency and ADA training was provided. In October, wheelchair securement training refresher was conducted. In November, training was on distracted driving and defensive driving.

Other Business

Traci Missildine of Quest Corporation of America informed the TAB that they will be doing a second round of satisfactory surveys in March, 2017. The first round of satisfactory surveys was completed in March 2016 and allowed GWTA to set long term and short term goals. In April, 2017, QCA will be doing a second round of ridership count during the extended service trial. This will allow GWTA to monitor the ridership during that time. In addition, there will be a second round of agency satisfactory surveys. During the first round, GWTA had received feedback from agencies and made adjustments to satisfy their concerns.

Meeting adjourned at 11:15 a.m.

Submitted by: LaShonda Oliver