



FRED FONTANA
DIRECTOR

P.O. BOX 227, GOLDSBORO, NC 27533-0227

BRENT HEATH
CHAIRMAN

***Goldsboro-Wayne Transportation Authority
Transportation Advisory Board Meeting Minutes
December 21, 2017***

The Transportation Advisory Board of Goldsboro-Wayne Transportation Authority met at 10:30 a.m. on Thursday, December 21, 2017, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Paula Edwards, Chair, Keith Spivey, Vice-Chair, Don Magoon, Shycole Simpson-Carter, Tammy Schrenker, Steve Wiggins, and Brenda Dubose.

Members absent: Bob Dively, Secretary/Treasurer, Barbara Aycock, Amy Hartley, Craig Honeycutt, Tiffany Creech, Rose Wagner, Charles Ivey, **Edward Cromartie**, and Luis Guzman.

Others in attendance: Carl Martin, Fred Fontana, and LaShonda Oliver.

Upon motion of Shycole Simpson-Carter and seconded by Don Magoon, the Transportation Advisory Board of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of September 21, 2017.

New Members

The TAB members introduced themselves to the new Member, Steve Wiggins, Town Council of Mt. Olive.

Downeast Shuttle

NCDOT is giving Counties funds to collaborate on transportation services. Carteret County is taking the lead in the project. The project will include Carteret, Craven, Onslow, Lenoir, Duplin, Johnston and Wayne Counties. Because each County transport passengers to the Raleigh-Durham area, NCDOT wants counties to put their resources together and collaborate on transportation. Beginning in January, a van will start in Morehead City and pick up passengers at a designated pick up stop in the Counties on the way to Raleigh-Durham medical facilities. In addition, there will be a stop at the RDU Airport and Amtrak at the request of passengers.

Wayne Community College Ticket Books

Don Magoon stated that there have been several meetings regarding the ticket books at the college. The idea is to remove some of the transportation barriers of students and increase education by selling the tickets at the bookstore. After several weeks of discussion, the college decided that they may want

to go with the 11-ride pass. The students will be able to purchase the tickets at the book store with their financial aid. This could make it easier for students to get transportation to and from the school.

Revised Drug and Alcohol Policy

The USDOT Drug and alcohol policy is for all safety, sensitive position that includes trucking, aviation, rail, and transportation. The Federal has added four additional drugs that will have to be tested beginning January 1, 2018. The drugs included opioids such as hydrocodone, hydromorphone, oxycodone, oxymorphone. Some of these drugs are prescription drugs; therefore, any one that has a description must notify GWTA immediately.

NCDOT Proficiency Review

The Federal Administration performed a Triennial Review on GWTA. There were approximately 18 areas that was reviewed to see if GWTA was in compliance. Drug and Alcohol, ADA, Title VI, Charter are some of the areas that are reviewed. NCDOT Proficiency Review is equivalent to the Federal Review. GWTA has to make minor changes such as a TTY line for the hearing impaired, service animal policies, and ADA procedures.

Director's Report

Financial

The rural program is showing a profit of \$124,130.01. The urban program shows a profit of 1.56. The urban funds will remain about balanced throughout most of the year due to the grant reimbursement process.

Veterans Promotion

Veterans and active military were allowed to ride the fixed route buses free of charge from November 6-11, 2017. This was a successful promotion. There were about 300 free rides were provided.

Christmas Extended Hours Promotion

Service on the five fixed routes have been extended by two hours. Extended hours started on November 27, 2017, and will continue through December 22, 2017. It will be reviewed after final ridership has been tallied.

Google Maps

GWTA continues to work with NC State University Institute for Transportation Research and Engineering to implement Google Transit. Google Transit will allow anyone with access to the internet to determine what buses to take to get from anywhere in the world to a particular location in Goldsboro. The testing process has taken longer than anticipated but should be complete shortly.

Succession Process

The succession process is the hiring of an assistant director with the intent of becoming the director upon my retirement next September. There were 61 applications sent to the review group made up of

the HR managers from Goldsboro and Wayne County, four Board of Director members, and myself. The group met to prepare a list of finalists to be submitted to the entire Board of Directors on December 28, 2017. The Board will interview in early January with the intent of hiring later in January.

Outreach

GWTA participated in the Goldsboro Veterans Day Parade as well as Christmas Parades in Goldsboro, Mount Olive, and Fremont. Fontana participated on a panel at the Wayne IT and Cybersecurity conference on December 4, 2017, in Goldsboro. Office staff attended the Mayor's Committee for Persons with Disabilities Award Luncheon on November 16, 2017. The HR Manager participated in a Jobs Fair at St. Mark's Church on October 25, 2017.

Training

The monthly safety training is provided to all employees each month. The topics included sensitivity training, defensive driving, and driving in inclement weather. The Operations Manager, Assistant Operations Manager, and HR Manager received recertification for Reasonable Suspicion Testing. Operations Manager received train the trainer training in Passenger Assistance. Both classes were provided by NCDOT.

Driver of Quarter

The driver of the quarter ending September 30, 2017 were Rick Carr chosen as the van driver and Margaret Elliott was chosen as the bus driver. Rick is our new driver trainer and has worked for GWTA for 13 years. Margaret is a two-time winner of the driver of the quarter and has worked for GWTA for 14 years.

OTHER Business

NCDOT is offering a rural grant for operating assistance. The grant is for counties that have consolidated system. Systems can apply for up to \$90,000 and matched with contract revenues. GWTA will submit the request to apply for the grant to the Board of Directors.

Meeting adjourned at 11:29 a.m.

Submitted by: LaShonda Oliver

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June 15, 2017

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