



DON WILLIS  
DIRECTOR

P.O. BOX 227, GOLDSBORO, NC 27533-0227

SHYCOLE SIMPSON-CARTER  
CHAIRMAN

*Goldsboro-Wayne Transportation Authority  
Governing Board Meeting Minutes  
June 23, 2022*

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, June 23, 2022, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

**Members in attendance:** Brent Heath, Vice Chair, Berry Gray, Secretary/Treasurer, Steve Wiggins, and Barbara Aycock (via phone).

**Members absent:** Shycole Simpson-Carter, Chair, Hiawatha Jones, and Gene Aycock.

**Others in attendance:** Borden Parker, Don Willis, and Karen Tinsley.

**Recognition of Bus & Van Operators of the Year**

Don Willis recognized the operators of the year and presented their plaques. The rural operator of the year is Evon Lassiter, Jr. Lassiter has worked for GWTA for 8 years. Lassiter stated that he enjoys meeting people and the passengers as well as working with the staff. The urban operator of the year is Tim McCoy. McCoy has worked for GWTA for 13 years. McCoy stated that he enjoys working at GWTA and what he does for the company.

**FY2022-2023 FTA Grant Public Hearing**

At 10:05 a.m., a public hearing was held on the FY2022-2023 Federal Transit Administration (FTA) Section 5307 Operating and Capital Assistance application.

Willis gave an overview of the FTA grant application. The verbal allocation of funds from NCDOT is \$1,062,497 for the federal total. The local funds will come from the SMAP provided by NCDOT; and, the remainder will be provided locally. The total grant budget is \$1,750,464. The local match is \$687,967. The operating assistance is 50% federal and 50% local match and the preventative maintenance and ADA is 80% federal and 20% local.

Willis invited public for comments.

No public comments were received.

The public hearing was closed at 10:08.

**Goldsboro-Wayne Transportation Authority**  
**Governing Board Meeting Minutes**  
**June 23, 2022**  
**Page 2**

Upon motion of Barbara Aycock and seconded by Steve Wiggins, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to submit the FY 2022-2023 Federal Transit Administration (FTA) Section 5307 grant application.

**FY2022-2023 Budget Public Hearing**

At 10:09 a.m., a public hearing was held to consider the FY 2021-2022 Rural and Urban Budget Ordinances.

Willis gave an overview of the fiscal year 2022-2023 rural and urban budget proposals. The cost to provide GWTA service will continue to increase this fiscal year. The recovery from COVID has been slow which has impacted the ability to cover costs. The budget contains a 23% increase in fuel. Because the vehicles are aging, the preventative maintenance have increased. The County health insurance cost increased by 6%. In addition, property and liability insurance through NCACC increased and worker compensation insurance increased 23%. Willis recommended the 457B match be increased by 2%. The budget will include new operating cost for the upgrade of the on vehicle security cameras. The demand for the Dial-A-Ride service continues to grow. This service is very costly on the urban system. The Mt. Olive bus service will be funded at the same level as last fiscal year. Willis stated that a rural van and administrative service vehicle are planned to be replaced. The matching funds will come from the County.

No public comments were received.

The public hearing was closed at 10:17.

Upon motion of Berry Gray and seconded Barbara Aycock, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to accept the FY 2022-2023 Rural Administrative, Operating and Capital Budget Ordinance.

Upon motion of Steve Wiggins and seconded by Barbara Aycock, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the FY2022-23 Urban Operating and Capital Budget Ordinance.

**Approval of Minutes**

Upon motion of Barbara Aycock and seconded by Berry Gray, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of May 26, 2022.

**Approval of Attendance Policy**

Willis proposed updating the GWTA attendance policy at the May meeting. The Board determined to review the recommendations and take action at the June meeting with the policy

**Goldsboro-Wayne Transportation Authority**  
**Governing Board Meeting Minutes**  
**June 23, 2022**  
**Page 3**

becoming effective on July 1<sup>st</sup>. The attendance policy has not been updated in seven years. The recommended update to the policy accounts for challenges GWTA has experienced covering work during the pandemic and also offers an opportunity to forgive “points” sooner for employees who maintain perfect attendance for four months. Willis recommended the forgiveness point be four. Brent Health made the recommendation to change the forgiveness of 4 points to 2 points. The Board discussed the attendance policy and agreed to the recommendation of 2 points to be forgiven.

Upon motion of Berry Gray and seconded by Barbara Aycock, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the attendance policy with the change in the redemption and forgiveness of 4 points to 2 points reduction.

**Director’s Report**

***Financial***

The rural program is showing a gain of \$5,455.55 and a loss of \$93,816.66 year to date. This is the second consecutive month the rural program met the budget. The urban program is showing a gain of \$1,152.16 and a gain of \$4,771.93 year to date. The urban funds will remain about balanced throughout most of the year due to the grant reimbursement process.

GWTA has been verbally informed we will receive \$300,000 in matching support from the City of Goldsboro. Wayne County has approved the administrative and capital matching request as part of their annual budget. The mid-year rate increase approved by the Board appears to have helped cover the budget. However, it remains unclear how inflation and rising fuel costs could impact costs in the coming fiscal year.

***Outreach and Activities***

Willis participated in statewide Medicaid Transportation Roundtable discussion with NCHHS, Private Health Plans and private brokers on June 8th. Willis participated in Ash Street Corridor Study Kick Off meeting on June 8<sup>th</sup> and second meeting for public on June 23<sup>rd</sup>. Willis held virtual meeting with ModivCare (broker) staff on June 13<sup>th</sup> and 17<sup>th</sup> to continue contract negotiations. Willis met with DSS staff to discuss continued rider suspension on June 14<sup>th</sup>. Willis participated in quarterly FTA Webinar on June 14<sup>th</sup>. Willis participated in virtual meeting with NCDOT staff on June 15<sup>th</sup> regarding rural programs and on June 21<sup>st</sup> regarding urban services. Willis participated in TAB meeting on June 16<sup>th</sup>. Willis participated in meeting with NC Division of Health Benefits meeting on June 21<sup>st</sup> to discuss progress with Medicaid brokers.

***Training***

Operators received refresher training on ADA Sensitivity Training in June.

**Goldsboro-Wayne Transportation Authority**  
**Governing Board Meeting Minutes**  
**June 23, 2022**  
**Page 4**

**Medicaid Broker Updates**

Willis negotiated new pay rates and for “provider of first choice” status with ModivCare and with the new broker, MTM. The contracts have been reviewed by the Chair and Attorney.

Meeting adjourned at 10:32 a.m.

Submitted by: LaShonda Oliver