Fred Fontana
Director

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brent heath
Chairman

Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
December 28, 2017

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, December 28, 2017, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Brent Heath, Chairman, Bob Waller, Secretary/Treasurer, Ed Cromartie, Shycole Simpson-Carter, and Ray Mayo.

Members absent: Freeman Hardison, Jr., Vice Chairman and Antonio Williams.

Others in attendance: Fred Fontana and Bernadette Dove.

Approval of Meeting Minutes

The Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of November 30, 2017.

Amend Drug and Alcohol Policy

Fred Fontana informed the Board that the drug and alcohol policy has been expanded to include more opiods. The new drugs that will be tested include hydrocodone, hydromorphone, oxycodone, oxymorphone. The additional drug testing is required by FTA and has to be incorporated in the GWTA policy.

Upon motion of Ray Mayo and seconded by Bob Waller, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to amend the GWTA Drug and Alcohol Policy.

Amend Personnel Policy

The new personnel policy usually has to be change in conjunction with the drug and alcohol policy. However, moving forward staff would like the language in the personnel policy to refer to the current drug and alcohol policy. This will eliminate changing the wording in the personnel policy each time there is a change in the drug and alcohol policy.

Upon motion of Bob Waller and seconded by Shycole Simpson-Carter, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to amend the Personnel Policy.

Rural Operating Grant

NCDOT has a new funding program that will allow cities and counties working together or multiple counties working together. The funds are available for operating assistance that will be a 50/50 match. The match can come from contract revenues that GWTA already have. However, we cannot use state funding such as ROAP.

The operating grant will allow GWTA to provide an additional 7,000 trips. A public hearing is not required for this grant and the application is due January 26, 2018.

Director's Report

Financial

The rural program is showing a profit of $15,798.82 for November and $139,556.79 fiscal year to date. The urban program shows a loss of $702.73 for November and a gain of $1.00 fiscal year to date. Some entries have been made to previous months as invoices are received. The invoices are posted according to billing date.

Christmas Season Promotion

Through the first three weeks of the two hour extended hour promotion, a total of 329 trips were provided. Promotion will be reevaluated after final trip totals are calculated.

Google Maps

All testing has been completed. We are waiting on Google to provide "go live" date.

NCDOT Proficiency Review

NCDOT conducted a Proficiency Review of GWTA on December 12, 2017. No findings of any magnitude were found. GWTA may have to provide additional wording on schedules and ride guides about Title VI and phone numbers for the hearing impaired. The Service Animal policy may also have to be incorporated into the ADA policy.

Downeast Express

Downeast Express is scheduled to begin on January 8, 2018. Participating counties are Cartaret, Onslow, Duplin, and Johnston. Service to the Triangle medical, RDU Airport, and Amtrak stations will be provided by Cartaret County. The cost to GWTA will be $25.00 per one way fare.

Wayne Community College

WCC has decided not to sell reduced ticket books. Instead, the college may be selling the GWTA 11-ride tickets at full price in the bookstore. Tickets purchased from the bookstore may be offset by student financial aid.

Outreach

GWTA participated in the Goldsboro, Mount Olive, and Fremont Christmas parades on December 2, 2017. Fontana presented information to the Wayne Cybersecurity conference at the Holiday Inn Express on December 4, 2017.

Personnel Matters

Upon motion of Bob Waller and seconded by Ray Mayo, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to go to a closed session to discuss personnel matters.

Upon motion of Bob Waller and seconded by Shycole Simpson-Carter, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to go back to open session to adjourn the meeting.

Meeting adjourned at 10:40 a.m.

Submitted by: LaShonda Oliver