



DON WILLIS
DIRECTOR

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SHYCOLE SIMPSON-CARTER
CHAIRMAN

***Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
February 24, 2022***

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, February 24, 2022, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Shycole Simpson-Carter, Chair, Brent Heath, Vice Chair (via phone), Hiawatha Jones (via phone), and Steve Wiggins (via phone).

Members absent: Berry Gray, Secretary/Treasurer, Gene Aycock, and Barbara Aycock.

Others in attendance: Don Willis and LaShonda Oliver.

Approval of Minutes

Upon motion of Steve Wiggins, and seconded by Hiawatha Jones, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of January 27, 2021.

Director's Report

The rural program is showing a loss of \$19,195.97 and a loss of \$108,646.25 year to date. Fuel costs for the month continue to be running much higher than prior year, a significant increase for the urban and rural programs. The urban program is showing a loss of \$3,222.13, and a loss of \$103.04 year to date. The urban funds will remain about balanced throughout most of the year due to the grant reimbursement process.

GWTA submitted an ARPA funding request to NCDOT prior to the February 1, 2022, deadline. The period of performance for these new pandemic assistance funds is from March 3, 2022 through June 30, 2023. These funds may also be used to assist with covering any operational deficit.

Employee Recognition

The GWTA Board of Directors has taken a number of actions to demonstrate employee appreciation, including gift cards to employees at major longevity milestones (eg. five, ten, fifteen, twenty years). GWTA has two employees reaching milestones in February. The rural Van Operator, Mr. Rodrigues Butler, is celebrating his tenth year; and, the urban Bus Operator,

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Mr. Chester McClarin, is celebrating his fifth year with GWTA. In addition, GWTA is recognizing the Bus Operator of the Quarter, Emily Baker and, the Van Operator of the Quarter, Lee Sutton. Operators of the Quarter are eligible to become Operators of the year. Operators of the Year will be recognized in May.

Outreach and Activities

Don Willis participated in quarterly NCPTA virtual meeting of Board of Directors on February 4th. Willis met with Health Department representative interested in becoming member of the TAB and provided an orientation to the GWTA on February 8th. GWTA hosted vendors to demonstrate options for new vehicle safety camera system on February 9th. Willis participated in virtual meetings with NCDOT/IMD on February 9th and February 15th. Willis participated in virtual meeting with Health Plan WellCare and their replacement NEMT Broker MTM on February 9th and February 23rd. Willis participated in MPO meeting on February 10th. Willis participated in Mayor's Council for Persons with disabilities on February 17th.

Training

Operators will receive refresher training on the Americans with Disabilities Act (ADA).

Annual Customer Surveys

QCA is completing their third year of the three-year marketing contract. GWTA will be seeking the one-year extended contract. The City of Goldsboro will have to approve the contract. QCA staff will be at GWTA on March 22-24, 2022, to conduct the annual customer survey for van and bus riders, as well as, the agencies survey. QCA is planning to be back in Goldsboro for ride counts in April or May this year. Willis shared a draft of the customer surveys to the Board for feedback.

FY23 Budget Preparation Update

GWTA is preparing the FY23 budget requests to the City of Goldsboro (due March 7th) and Wayne County (due March 25th). There is a lot of uncertainty with trip volume; however, some passengers are returning. GWTA has taken steps to recruit and maintain employees. The impact on the budget will be the labor costs, fuel costs, and preventive maintenance of the vehicles. In addition, the insurances will contribute to the increase in the budget. Willis stated that GWTA applied for the Rural State Operating grant. GWTA will apply for the same amount of funds to Wayne County to support the administrative and capital NCDOT grants.

Meeting adjourned at 10:50 a.m.

Submitted by: LaShonda Oliver