



DON WILLIS
DIRECTOR

P.O. BOX 227, GOLDSBORO, NC 27533-0227

FREEMAN HARDISON, JR.
CHAIRMAN

***Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
February 27, 2020***

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, February 27, 2020, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Freeman Hardison, Jr., Chairman, Shycole Simpson-Carter, Vice Chairman, Bob Waller, Secretary/Treasurer, Brent Heath, and Berry Gray.

Absence: Ed Cromartie and Mark Stevens.

Others in attendance: Don Willis, and LaShonda Oliver.

Approval of Minutes

Upon motion of Bob Waller and seconded by Berry Gray, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of January 30, 2020.

Director's Report

Financial

The rural program is showing a gain of \$10,642.05 in January and a gain of \$71,555.82 fiscal year to date. The urban program is showing a loss of \$2.21 in January and a gain of \$0.22 fiscal year to date. The urban funds will remain about balanced throughout most of the year due to the grant reimbursement process.

GWTA has received 25% of the FY20 ROAP and SMAP funds from NCDOT and the remaining funds will be disbursed on a schedule in the coming months. NCDOT continues to experience cash flow challenges which is why the funds for the current year are flowing so slowly.

A comparison to the employee pay rates for other similarly situated transit services is underway as part of the budgeting process.

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Mount Olive Service Update

For the month of January, 168 hours of service was provided. There were 117 total trips performed. This was a significant decline and may be seasonal in nature. The cost of service (split 50/50 between grant and the Town) was \$5,836.32. GWTA received \$105 in fare box revenue from riders in January. Total trips through the first seven months was 1,344.

Most governmental organizations have begun the budget process for next fiscal year. The Board will need to determine whether to continue the service next fiscal year, and to request continued local support. The needed grant funding (50% matching) for next fiscal year was requested from the NCDOT last fall.

Marketing and Public Relations Update

A new “Great Place to Work” campaign is underway now, with a rolling job fair being held at the transfer center all this week as well as also on Saturday. Customer surveys are planned for April and updated ridership counts are scheduled for May. Don Willis shared a draft of the customer surveys to the Board.

Safety Audit

NCDOT conducted a detailed safety audit of GWTA on February 18-19, 2020, on-site at GWTA. The audit is conducted every three years. All facets of the safety program were reviewed including employee selection, training, drug and alcohol program, ride checks, vehicle and facility maintenance, and security. There will be a draft report produced by NCDOT with some requests for follow up and additional information for GWTA to provide. A final report will then be provided based on the additional information provided by GWTA.

Outreach and Activities.

Willis attended NC Public Transportation Association Board of Directors meeting in Concord on February 7, 2020. GWTA participated in the senior health fair at the Senior Center on February 7, 2020. Willis attended MPO meeting on February 13, 2020. Willis meet with representatives from the census at their request on February 24, 2020.

Training

Operators received refresher training on Wheelchair Securement and ADA at our monthly meeting on February 27, 2020.

Budget Preparation Update

Outside agency budgets are being prepared for both the City of Goldsboro and Wayne County. The recommended City budget request for operations will be \$303,129 (the same as last fiscal year). There will also be a request for approximately \$35,000 in matching funds for replacement of the first of several urban buses that are reaching useful life. The actual local match will depend on whether the state also participates, as well as, the final vehicle selection type desired by the city. The recommended County budget request includes \$27,564 in administrative match (the same as in prior years) and also approximately \$64,000 for replacement of ten (10) rural transit vehicles that have reached useful life.

Health Insurance Update

Wayne County will assess additional cost for the coming fiscal year will be to cover the administrative and catastrophic fees of \$100/month/employee who is covered. This is about \$20,000/year for GWTA. The remaining potential health insurance exposure would be covered by Wayne County. Willis stated that he has completed an application with the League of Municipalities and quotes for coverage are pending. In addition, Willis has also received information from the ABC Board on the solution they found through private insurance.

Meeting adjourned at 10:25 a.m.

Submitted by: LaShonda Oliver