



DON WILLIS
DIRECTOR

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BERRY GRAY
CHAIRMAN

***Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
March 27, 2025***

The Board of Directors of Goldsboro-Wayne Transportation Authority met for a regular session at 10:00 a.m. on Thursday, March 27, 2025, at the City of Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance:

Berry Gray, Chairman; Hiawatha Jones, Vice Chairman; Brenda Davis, Secretary; Rob Dingess, Jamie Taylor, Barbara Aycock and Felicia Brown

Members absent:

NONE

Others in attendance: Andrew Neal, Attorney; Don C. Willis, Director

Call to Order

Chairman Berry Gray called the meeting to order at 10:00 AM and welcomed Board members. There was a roll call to assure a quorum was present of appointed Board members.

Adoption of Agenda

Chairman Gray asked the Board members to review and approve the proposed agenda. Brenda Davis made a motion to adopt the agenda. The motion was seconded by Felicia Brown and received unanimous approvals.

Approval of Minutes

Chairman Gray requested the Board review and approve the minutes provided. A motion was made by Hiawatha Jones to approve the minutes of the meeting of February 27, 2025. Jamie Taylor seconded the motion. The Board provided unanimous approval of the minutes.

FTA Authorizing Resolution

Director stated that FTA has been working to update several documents with their grant recipients, and that Attorney Andrew Neal had been engaged in the process. Attorney Neal explained the purposes for the FTA Authorizing Resolution and the needed action by the Board of Directors so that the Chairman could execute the updated document. Board discussed the document. Barbara Aycock made motion to approve GWTA Authorizing Resolution 25-G0327 as discussed. Hiawatha Jones seconded the motion which was approved unanimously.

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Director's Report

Director stated he continues research and preparation for the proposed FY2025-2026 Urban and Rural budget ordinances. The FY26 budget request for rural matching assistance was submitted to Wayne County prior to the March 21st deadline. The FY26 budget request for urban matching assistance was submitted to Goldsboro on March 18, 2025. Director states GWTA requested for additional matching funds from Goldsboro to cover increasing projected urban operating expenses. Director anticipates a need for a billing rate increase proposal for the rural services in the coming months as well.

Director stated that after Board action in February, GWTA moved forward with the procurement of eight urban replacement buses. The remaining available ARP funds will be used alleviating the need for any local match from Goldsboro. These funds had been set aside for this purpose and minimal operational needs, as they do not require local match.

GWTA continues to monitor potential impacts from federal funding cuts. Currently the focus has been on staffing levels at the federal level with no programmatic impacts identified.

GWTA continues to coordinate and provided responses to Nunn, Brashear, and Uzzell to assist with completion of our public single audit. Auditor believes work could be completed and the audit presented to the Board prior to end of the fiscal year.

Director shared outreach and activities with the Board, including recent meetings with peer transportation service providers.

Director and Attorney Neal noted that several documents with the FTA had been updated, including the Opinion of Counsel and the Authorizing Resolution 25-G0327 for the GWTA as the appropriate partner with the FTA.

Director reported GWTA would be operating on a Saturday schedule in observance of the upcoming Good Friday holiday. Director also noted that the annual state conference will be in April and that he and Karen Tinsley would attend.

Marketing Plan and Public Relations Update

Director reported QCA staff will be present at GWTA during the week of April 6th to conduct annual ridership counts and assessment of amenities. At the request of the Board, multiple language formats will be available for these surveys. Also, to conduct annual customer surveys. Director will present reports to the Board at the April meeting on the ridership results and survey results.

Pocket Park Update

Attorney Andrew Neal reported and shared a proposed updated lease agreement to address Board concerns with Goldsboro. Liability issues are addressed as well as elimination of the crossing point in the fence at the middle of the bus-way. GWTA would continue to be responsible for the GWTA signage at the corner of the lot. Attorney also noted that the County had been a party to the original lease and that he would keep the county informed. Board members discussed the status of the proposed pocket park and will continue to monitor whether the grant application succeeds such that the park may move forward as planned. Attorney Neal asked if the Board

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would take action to approve the updated lease agreement presented, if the Pocket Park does indeed move forward. Hiawatha Jones made a motion to grant the Chairman with authority to sign the updated lease if the grant for a Pocket Park is approved. Brenda Davis seconded the motion which passed unanimously.

Training

Director noted that GWTA employees received Defensive Driving refresher training at recent team meetings.

Chairman Gray asked if there was any further business. Hearing no further business, Chairman Gray adjourned the meeting at 10:28am.

Submitted by: Don C. Willis