



DON WILLIS
DIRECTOR

P.O. BOX 227, GOLDSBORO, NC 27533-0227

FREEMAN HARDISON, JR.
CHAIRMAN

***Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
March 28, 2019***

The Board of Directors of Goldsboro-Wayne Transportation Authority met in regular session at 10:00 a.m. on Thursday, March 28, 2019, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Shycole Simpson-Carter, Vice Chairman, Bob Waller, Secretary/Treasurer, Brent Heath, Mark Stevens, and Berry Gray.

Absence: Freeman Hardison, Jr., Chairman, and John Bell.

Others in attendance: Don Willis, Borden Parker, Carl Martin, and LaShonda Oliver.

Approval of Minutes

Upon motion of Bob Waller and seconded by Berry Gray, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of the regular meeting of February 28, 2019.

Director's Report

Financial

GWTA remains in a good financial position. In February, the rural program is showing a gain of \$13,977.72 and a gain of \$87,249.81 fiscal year to date. The urban program is showing a loss of \$0.71 and a loss of \$2.42 fiscal year to date. As mentioned previously, the urban funds will remain about balanced throughout most of the year due to the grant reimbursement process.

GWTA will need to replace five rural transit vehicles in the coming fiscal year. A grant was developed and submitted by the Board of Directors to the NCDOT last fall to replace these vehicles which will reach useful life soon. Once approved, the grant will fund 90% of the replacement cost with federal and state funds, with a remaining 10% local matching requirement. A proposed budget request is prepared for submission to Wayne County which would include \$26,400 to meet the matching requirements to replace the five vehicles. The budget request is due to be submitted on April 4, 2019.

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Upon motion of Brent Heath and seconded by Bob Waller, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to request the local match funds for the five rural transit vehicles from the Wayne County Commissioner.

NCDOT informed transit providers of a 25% rescission in state funds which match federal operating dollars for our urban bus service. The reduction is expected to be \$45,000 for the coming fiscal year. On March 1, 2019, GWTA submitted a proposed budget request to the City of Goldsboro for \$303,129 to match federal funds for the operation of GWTA urban bus services. There will not be capital items requested. The increase in budget would be to replace expected loss in the SMAP funds. Don Willis stated that he has talked with the City Manager and Mayor informing them that the SMAP may decrease in fiscal year 2019-2020.

Upon motion of Bob Waller and seconded by Brent Heath, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to request the loss of \$45,000 of SMAP funds in the City budget proposal for fiscal year 2019-2020.

It is anticipated that NCDOT will provide our federal allocation amount during the month of April. It is anticipated that the Board will set a grant public hearing date in April with the public hearing held at the May Board meeting.

Non-Emergency Medicaid Transportation

Willis and Social Services Director participated in a statewide conference call on March 4, 2019, regarding changes to Medicaid transportation in the coming fiscal year. The state Health and Human Services Department has completed a procurement process to select primary care providers in six regions of the state. It is expected that the selected providers will begin to manage transportation demands directly for their enrolled beneficiaries. Two regions will begin in November 2019, with our region following in February 2020. There is some concern and uncertainty about impacts to GWTA.

Driver of the Quarter

Bertha Darden was recognized as the bus Driver of the Quarter, and Rick Carr was recognized as the van Driver of the Quarter. The Drivers of the Year will be recognized at our next Board meeting.

Marketing and Promotions

QCA will be riding the bus on all the routes to complete ridership counts during the week of April 8, 2019. In addition, Customer Satisfaction Surveys will be performed during the week of April 15, 2019.

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Requests for Proposals

GWTA is working to complete three separate RFP processes. Planning funds became available for a route study and on call consulting services through the MPO, which requires a short turnaround time. In addition, our marketing contract with QCA expires on June 30, 2019, and an RFP process is needed. Finally, the GWTA contract with Nunn, Brashear, and Uzzell for our annual single audit is expiring this year, and GWTA will need to complete an RFP process for those services as well.

Mount Olive Service Update

GWTA continues to provide deviated fixed route circulator service and a connector service to Mount Olive. Ridership and service efficiency is improving somewhat, while the best performing month is still about 30% below the average expected. Conversations has continued with Mount Olive officials; and, there is some opportunity for local matching funds. If GWTA is able to gain approval from NCDOT to continue the grant for an additional year, then the GWTA Board will need to consider whether to support the 50% matching requirement for operation of this service for an additional year. GWTA will attend the Pickle Festival on Saturday, April 13, 2019, and proposes to provide some free ride pickle passes in a promotion to increase ridership.

Outreach and Activities

GWTA participated in a Salvation Army Job Fair on March 14, 2019. Officials with the Craven Area Transportation Service came to meet with GWTA staff on March 20, 2019, seeking to identify some of our best practices. Director attended the Mayor's Council on Disabilities meeting on March 21, 2019. GWTA also plans to again support the Wings Over Wayne Air Show on the last weekend in April, providing shuttle service to the disabled parking lots.

Training

Operators received training on Defensive Driving at our monthly meeting on March 28, 2019.

Meeting adjourned at 10:28 a.m.

Submitted by: LaShonda Oliver