



DON WILLIS
DIRECTOR

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SHYCOLE SIMPSON-CARTER
CHAIR

***Goldsboro-Wayne Transportation Authority
Governing Board Meeting Minutes
September 29, 2022***

The Board of Directors of Goldsboro-Wayne Transportation Authority met for a regular session at 10:00 a.m. on Thursday, September 29, 2022, at the City of Goldsboro Mayor's Conference Room, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance: Shycole Simpson-Carter, Chair, Brent Heath, Vice Chair (via phone), Berry Gray (via phone), Secretary/Treasurer, and Steve Wiggins

Members absent: Barbara Aycock, Gregg Batts, Hiawatha Jones

Others in attendance: Don Willis

Approval of Minutes

Chairman Simpson-Carter suggested and all in attendance agreed to move approval of the minutes and the planned closed session to discuss employee performance to the October meeting.

FY 2024 CTP Grant Public Hearing

At 10:02 a.m., a public hearing was held on the FY2024 Community Transportation Program (CTP) Grant Application and Authorizing Resolutions.

Don Willis gave an overview of the FY2024 CTP application. The grant application is for administrative assistance, operating assistance and capital assistance. The administrative amount is \$288,657 with a local match of \$43,298. In addition, GWTA is applying for the Rural State Operating (RSO) assistance of \$130,000 with a local match of \$65,000 which fund the Mt Olive circulator and connector route as well as additional rural trips. There are six vehicles that GWTA is seeking to be replaced. The capital amount is estimated at \$486,000 with a local match of \$48,600. The total estimated request of the grant application is \$904,657 with a local match of \$156,898. Willis stated that he will coordinate with the County for local match that will be needed for the grant. Willis asked if there was anyone from the public to come forward and provide feedback and comments on the application before the Board take any actions.

No public comments were received.

The public hearing was closed at 10:07 a.m.

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Upon motion of Brent Heath and seconded by Berry Gray, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved to submit the FY2024 Community Transportation Program as presented by Don Willis to the Board.

FY 2024 CTP Grant Authorizing Resolutions

Upon motion of Berry Gray, and seconded by Steve Wiggins, the Board of Directors of Goldsboro-Wayne Transportation Authority unanimously approved the Chair and Secretary/Treasurer of the Board to execute the Authorizing Resolution and approve the documents of the FY2024 Community Transportation Program.

Director's Report

Financial

Profit and loss statements for both the rural and urban program for August was discussed. The rural program is showing a gain of \$21,159.41 in August, and a gain of \$45,471.49 this fiscal year to date. The urban program is showing a loss of \$0.86 in August, and a loss of \$92.40 this fiscal year to date. Fuel costs continue to run extremely high. The urban funds will remain about balanced throughout most of the year due to the grant reimbursement process.

GWTA received the fy23 ROAP application on August 30, and completed the application on behalf of Wayne County. GWTA has been the designated recipient of these funds by Wayne County. The actual allocation of ROAP funds was \$223,667, which is more than \$6,000 less than the total funding provided by the NCDOT last year.

The FY23-24 Community Transportation Program (CTP) application has been prepared for submission to the NCDOT. This grant funds GWTA's rural Administrative expenses. In addition, the call for projects includes Capital projects and also additional Rural State Operating (RSO) funds which we have used for the Mount Olive Service and additional rural trip demands. Applications are due by October 7, 2022. However, the NCDOT does not have final amounts available to budget for capital items. Therefore, estimated totals to replace six (6) vehicles is used for the public hearing. The CTP grant total is estimated to be \$904,657 with a local match estimated as \$156,898.

Marketing and Public Relations

Director reported QCA has developed materials to help GWTA celebrate National Disability Employment Awareness Month in October. Work is also progressing on development of our GWTA calendar for 2023. QCA will attend the October meeting to present the draft Marketing plan for Board approval.

Outreach and Activities

Director participated in an "in person" regional transit directors meeting in Clinton on September 14th. Director also participated in a monthly NCDOT virtual meeting on September 14th. Director participated in a quarterly Transportation Advisory Board meeting on September

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15th. Director attended Goldsboro Mayor's Council for Persons with Disabilities on September 15th. Director participated in a virtual meeting with the NCHHS Division of Health Benefits to discuss status of Broker partnership on September 20th. Director participated in Wayne County Human Resources training on September 22nd. Director attended NCDOT transit visioning workshop on September 23rd. Director attended a Transit Summit in Durham to discuss strategies to restore ridership on September 26th. Director participated in several NCPTA virtual "legislative fly in" meetings to update our local representatives on how federal funding has benefited transit services in our Goldsboro and Wayne County communities.

Training

Operators received refresher training on Defensive Driving and Pedestrian Safety in September.

Meeting adjourned at 10:25 a.m.

Submitted by: Don C. Willis