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SHYCOLE SIMPSON-CARTER
CHAIRMAN

***Goldsboro-Wayne Transportation Authority
Transportation Advisory Board Meeting Minutes
December 10, 2020***

The Transportation Advisory Board of Goldsboro-Wayne Transportation Authority met at 10:30 a.m. on Thursday, December 10, 2020, at the City of Goldsboro Anteroom, 214 N. Center Street, Goldsboro, North Carolina.

Members in attendance - Teleconference: Paula Edwards, Chair, Keith Spivey, Vice-Chair, Brooke Mickelson, Tiffany Creech, Steve Wiggins, Joanna Morrisette, Diana Campbell, and Aaron Stryker

Members absent: Amy Hartley, Secretary, Bob Dively, Barbara Aycock, Edward Cromartie, Chip Crumpler, Cynthia Juliano, Valerie Wallace, Micajah Anderson, Shycole Simpson-Carter, and Amy Smith

Others in attendance: Don Willis and LaShonda Oliver

Approval of Minutes

Upon motion of Tiffany Creech and seconded by Steve Wiggins, the Transportation Advisory Board of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of July 23, 2020.

Upon motion of Tiffany Creech and seconded by Steve Wiggins, the Transportation Advisory Board of Goldsboro-Wayne Transportation Authority unanimously approved the minutes of September 17, 2020.

Director's Report

Financial

The rural program is showing a loss of \$6,950.68 in September and \$6,215.74 in October. The loss for fiscal year to date is \$23,251.95. Due to the pandemic, trip volume remains down significantly compared to prior year, and budgeted revenues have not been realized. The urban program is showing a gain of \$2,547.86 in September and \$99.22 in October. The loss for fiscal year to date for urban is \$340.44. The urban funds will remain about balanced throughout most of the year due to the grant reimbursement process.

TAB Meeting Minutes
December 10, 2020
Page 2

The NCDOT has released our annual community transportation grant for administrative and capital assistance. The state has reduced and eliminated their matching share shifting all required match to local sources. The application was due and submitted on December 1, 2020. The request includes the same level of ongoing administrative support. In addition, the request includes replacement of one vehicle that has met useful life, and other capital items such as replacing radio and camera equipment, and updates to our CTS software.

Our annual audit was successfully completed for FY19-20 and staff from Nunn, Brashear and Uzzell presented the report at our October Board of Director's meeting.

GWTA continues to coordinate with NCDOT and FTA on allocation and use of available CARES act funding. These funds should help with addressing the current operating deficit, particularly for the rural services. However, agency funded trips, and particularly elderly and disabled trips are not eligible for CARES act funding.

Marketing and Public Relations Update

The annual GWTA Marketing and Public Relations Plan was presented and approved at the October Board meeting. Copies of the marketing plan presentation are provided as attachment to this report

GWTA also helped to celebrate National Disability Employment Awareness Month in October with an "Inclusion Drives Us" campaign.

GWTA again offered the Veteran's Ride Free campaign for the week of Veteran's day in November.

The Board approved holiday hours of operation again this year between Thanksgiving and Christmas. GWTA buses will run an extra two hours on weekdays from December 14th – 23rd.

Outreach and Activities

Director participated in County Manager's Department head meeting on October 1, 2020. Director participated on October 6, 2020 in a teleconference meeting with NCHHS representatives regarding the ongoing Medicaid transformation and impacts on Medicaid Transportation. GWTA hosted staff from Onslow County who wanted to learn more how we manage our finances and audit procedures on October 7th. Director participated NCDOT teleconferences on October 7th, and October 21st. Director participated in FTA training on the new Public Transportation Agency Safety Plan on October 13th and 14th. Director made presentation during an online Managed Care Roundtable with NCHHS, Private Health Plans, Transportation Brokers, and peer transportation providers on October 14th. GWTA invited new Wayne County Health and Wellness Nurse to present information to our team regarding COVID and extra safety precautions we can take on October 21st. Participated in MPO and RPO teleconference meetings on November 19, 2020. GWTA provide food to staff as appreciation for their efforts this year on November 20th.

Training

Operators received refresher training on customer service and emergency procedures in October.

Medicaid Transportation Broker Status

GWTA continues negotiations directly with OneCall and Logisticare (private brokers) to be the provider of Medicaid transportation services in Wayne County once managed care becomes effective on July 1, 2021.

Agency EDTAP Funds (ROAP) for FY21

The Board of Directors approved allocating the limited available EDTAP funds to each of the eligible agencies who applied for the funds to purchase trips from GWTA. The state did not allocate funds for FY21, but did allow funds unspent due to the pandemic to carry forward for FY21. GWTA has \$47,851.50 available in EDTAP funds to be allocated this fiscal year. Each agency received close to the amount requested, and GWTA did not over obligate beyond the known available funds.

Meeting adjourned at 11:00 a.m.

Submitted by: LaShonda Oliver